



CITY OF ENNIS, TEXAS

Parks Department

P.O. Box 220 Ennis, Texas 75120
(972) 875-1234 FAX (972) 875-6107

Facility or Field Reservation Application

Today's Date: ___/___/___

- Bluebonnet Park, Lions Park, Rogers & Maise, Rotary Park, Veterans, IOOF at Fairview, Lake Clark Park, Other:

Check all that applies:

- Pavilion Rental Fee: Half Day: \$75.00, Athletic Field Light Fee: \$10.00 per hour, Athletic Practice Field Fee: \$10.00 per hour, Pavilion Rental Fee: Full Day: \$100.00, Athletic Game Field Fee: \$100.00 per night, Portable Restroom: Coordinate with Parks Dept.

Organization Name (if any): _____

Contact Name: _____ Email: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: Home: _____ Work: _____

Date of Event: _____ Times: ___:___ am/pm to ___:___ am/pm

For the purpose of: _____

Estimated Attendance: _____ Set Up Date/Time: _____/___:___ am/pm

- Arts & Craft Vendors, Food Vendors, Live Music, Live DJ

CANCELLATION or TRANSFER REQUEST

If for any reason you will need to cancel or transfer your reservation, you will need to submit the attached form (Ennis Parks Facility Rental Cancellation or Transfer Request) by fax, in person, mail or email within 5 days of scheduled event or rental fee will be forfeited.

Please note: It is the responsibility of the person reserving the pavilion to see that the pavilion is cleaned and all trash is picked up and disposed of prior to leaving the park.

No tacks, nails, staples, tape or any other device may be attached to the wood or stone work of the pavilion.

Signature: _____ Date: _____

PARKS DEPARTMENT USE ONLY
Paid by Cash _____ Check # _____ Approved Date: _____
Parks Department Name (Print): _____ Signature: _____